PUNCH LIST

Items to finish or fix before closeout — who does what, by when, and when it was checked off

PROJECT

PROJECT
Hillcrest Kitchen Remodel

WALKTHROUGH DATE
Nov 5, 2026

ADDRESS
418 Hillcrest Ave, Austin, TX

WALKED BY
J. Ortega, D. Whitfield (owner)

AREA / FLOOR
Kitchen and pantry

TARGET COMPLETION
Nov 8, 2026

ITEMS

#	LOCATION	ITEM / DEFICIENCY	TRADE	DUE	DONE (DATE / INITIALS)
1	Island, east	GFCI cover plate missing	Electrical	11/6	11/6 BE
2	Upper cab #3	Door rubs — adjust hinge	Carpentry	11/6	
3	North wall	Caulk gap at backsplash end	Tile	11/7	
4	Pantry	Touch up paint at light switch	Paint	11/7	
5	Sink	Slow drain — check P-trap	Plumbing	11/6	11/6 LS

NOTES

Owner to confirm cabinet pull finish (matte black) by 11/6.

CONTRACTOR — NAME, SIGNATURE, DATE

OWNER / ARCHITECT — ITEMS ACCEPTED — NAME, SIGNATURE, DATE