MOVE-IN / MOVE-OUT INSPECTION CHECKLIST

Room-by-room condition at move-in and move-out — the record that settles a security deposit

PROPERTY

PROPERTY ADDRESS

UNIT / APT

TENANT(S)

LANDLORD / MANAGER

MOVE-IN DATE

MOVE-OUT DATE

LIVING ROOM

ITEM	MOVE-IN CONDITION	MOVE-OUT CONDITION	PHOTO #
Walls and ceiling			
Floor / carpet			
Windows, screens, blinds			
Doors, locks			
Lights, outlets, switches			
Smoke / CO detector			

KITCHEN

ITEM	MOVE-IN CONDITION	MOVE-OUT CONDITION	PHOTO #
Walls and ceiling			
Floor			
Cabinets, drawers			
Countertops			
Sink, faucet, disposal			
Stove / oven			
Refrigerator			
Dishwasher			

BATHROOM

ITEM	MOVE-IN CONDITION	MOVE-OUT CONDITION	PHOTO #
Walls and ceiling			
Floor / tile			
Tub / shower			
Toilet			
Sink, vanity, mirror			
Exhaust fan			

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BEDROOM

ITEM	MOVE-IN CONDITION	MOVE-OUT CONDITION	PHOTO #
Walls and ceiling			
Floor / carpet			
Closet, doors			
Windows, blinds			
Lights, outlets			

KEYS AND METERS

KEYS / FOBS HANDED OVER

KEYS RETURNED

ELECTRIC METER READING

GAS / WATER READING

OTHER NOTES

TENANT — NAME, SIGNATURE, DATE

LANDLORD / PROPERTY MANAGER — NAME, SIGNATURE, DATE