CONSTRUCTION DAILY REPORT

Daily log for the jobsite: crew, hours, weather, work done, delays and photos

PROJECT

PROJECT NAME: Hillcrest Kitchen Remodel

REPORT NO.: 014

JOB ADDRESS: 418 Hillcrest Ave, Austin, TX

DATE: Tue, Oct 14, 2026

CLIENT / GC: Marlow Builders

PREPARED BY: J. Ortega, foreman

WEATHER

CONDITIONS: Clear, light wind

TEMP. HIGH / LOW: 84°F / 66°F

PRECIPITATION: None

WEATHER DELAY: No

CREW ON SITE

COMPANY / TRADE	WORKERS	HOURS	NOTES
Ortega Remodeling — carpentry	3	24	Cabinet bases
Bright Electric — electrical	1	6	Under-cabinet circuits
Lone Star Plumbing	1	4	Sink rough-in check

WORK COMPLETED TODAY

AREA / LOCATION	DESCRIPTION OF WORK	% DONE
Kitchen, north wall	Set and leveled 6 base cabinets; shimmed to 1/16"	80%
Kitchen, island	Framed island base, blocking for outlets	50%
Pantry	Installed 2 recessed cans, pulled wire	100%

EQUIPMENT AND MATERIALS DELIVERED

ITEM	QTY	SUPPLIER / TICKET NO.	RECEIVED BY
Base cabinets (Shaker, white)	6	Ferguson #44817	J. Ortega
2x4 SPF 8 ft	20	Home Depot #8831	J. Ortega

CONSTRUCTION DAILY REPORT

Daily log for the jobsite: crew, hours, weather, work done, delays and photos

DELAYS, PROBLEMS AND EXTRA WORK

Countertop template moved to Thu (fabricator). Owner asked for an extra outlet on the island — needs a change order before we run it.

SAFETY AND VISITORS

Toolbox talk: ladder use (5 min). No incidents. Visitor: owner walkthrough 3:30 pm.

PLAN FOR TOMORROW

Finish island base, start upper cabinets, inspector rough-in electrical 10 am.

PHOTOS

Attach dated photos or list photo numbers here.

FOREMAN / SUPERINTENDENT — NAME, SIGNATURE, DATE

CLIENT / GC REPRESENTATIVE — NAME, SIGNATURE, DATE