CHANGE ORDER FORM

Written approval of a change to scope, price or schedule — signed before the extra work starts

PROJECT

PROJECT NAME
Hillcrest Kitchen Remodel

CHANGE ORDER NO.
CO-003

JOB ADDRESS
418 Hillcrest Ave, Austin, TX

DATE
Oct 14, 2026

OWNER / CLIENT
Dana & Chris Whitfield

CONTRACTOR
Ortega Remodeling LLC

ORIGINAL CONTRACT DATE
Sep 2, 2026

REQUESTED BY
Owner (on site walkthrough)

DESCRIPTION OF CHANGE

Add one 20A GFCI outlet on the east face of the kitchen island: new home run from panel, box, device and cover plate.

Includes patching drywall at island base.

REASON FOR CHANGE

Owner request — counter appliance location moved.

COST OF THE CHANGE

ITEM	QTY / HOURS	RATE	AMOUNT
Electrician labor	3 h	$95.00	$285.00
Wire, box, GFCI device, plate	1 lot	$68.40	$68.40
Drywall patch (carpenter)	1 h	$65.00	$65.00
Overhead & profit (15%)			$62.76
TOTAL THIS CHANGE ORDER			$481.16

CONTRACT SUM AND SCHEDULE

ORIGINAL CONTRACT SUM
$38,400.00

PREVIOUS CHANGE ORDERS
$1,215.00

THIS CHANGE ORDER
+ $481.16

NEW CONTRACT SUM
$40,096.16

SCHEDULE CHANGE (WORKING DAYS)
+1 day

NEW COMPLETION DATE
Nov 7, 2026

TERMS

Payment with the next progress invoice. Work starts after this form is signed by both parties.

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